

Announcement to Parents

To: Parents and Guardians

Date: 8/26/13

Subject: Insufficient Funds Checks

Due to the volume of uncollectible checks that the district receives, the Adams 12 Five Star School District has previously implemented a check recovery program. We have recently switched companies and will now be using **checXchange™** for the electronic collection of checks returned NSF (insufficient funds).



The District will gladly accept your checks. When you provide a check as payment, you authorize us either to use information from the check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. You authorize us to collect a fee through an electronic fund transfer from your account if your payment is returned unpaid.

All checks that are currently past due will also be recovered through this process if not paid in full by the start date of the program on 8/26/2013.

Please include the following on your check:

- Full Name
- Street Address
- Phone Numbers

If there are any questions, please contact customer service at 888-516-6288
